

Culture, Tourism and Sport Board

Agenda

Monday, 12 December 2016
1.00 pm

5th Floor Conference Suite, 5th Floor (South side), Layden House, 76-86 Turnmill Street,. London, EC1M 5LG

To: Members of the Culture, Tourism and Sport Board
cc: Named officers for briefing purposes

Guidance notes for members and visitors

Layden House, 76-86 Turnmill Street, London, EC1M 5LG

Please read these notes for your own safety and that of all visitors, staff and tenants.

Welcome!

Layden House is located directly opposite the Turnmill Street entrance to Farringdon station, which is served by the Circle, Hammersmith & City, and Metropolitan lines as well as the Thameslink national rail route.

Security

Layden House has a swipe card access system meaning that a swipe enabled security passes will be required to access the lifts and floors 1-5.

Most LGA governance structure meetings will take place on the **ground floor** of Layden House which is open access and therefore does not require a swipe enabled security pass. **Access** to the rest of the building (floors 1-5) is via swipe enabled security passes.

When you visit Layden House, **please show your Local Government House security pass to reception** and they will provide you with a temporary pass which will allow you access to floors 1-5 if required. **Please don't forget to sign out at reception and return your security pass when you depart.**

If you do not have a LGH Security Pass, please email [member services](#) with your name and a recent photo and a pass will be made for you. You can pick this up from the Layden House reception desk on your next visit.

Fire instructions

In the event of the fire alarm sounding, vacate the building immediately via the nearest fire exit onto Turnmill Street and take the next turning on your left – Benjamin Street to St John's Gardens.

DO NOT USE THE LIFTS.

DO NOT STOP TO COLLECT PERSONAL BELONGINGS.

DO NOT RE-ENTER BUILDING UNTIL AUTHORISED TO DO SO.

Soft Seating Area

There is a small soft seating area on Floor 2 which will also operate as an 'Open Council' area for visiting members and officers from member councils. Please note however that unlike Open Council, this area does not have tea and coffee facilities, nor access to computers.

Toilets

There are accessible toilets on the Ground Floor, 2nd and 4th floors.

Accessibility

If you have special access needs, please let the meeting contact know in advance and we will do our best to make suitable arrangements to meet your requirements.

Parking is available at the rear of the building for Blue Badge holders, accessed via the Turks Head Yard, North underpass. Disabled WCs are situated on the ground and 4th floors. An induction loop system is available in the 5th floor conference venue. For further information please contact the Facilities Management Helpdesk on 020 7664 3015.

Guest WiFi in Layden House

WiFi is available in Layden House for visitors. It can be accessed by enabling “Wireless Network Connection” on your computer and connecting to LGA-Free-WiFi. You will then need to register, either by completing a form or through your Facebook or Twitter account (if you have one). You only need to register the first time you log on.

Further help

Please speak either to staff at the main reception on the ground floor, if you require any further help or information. You can find the LGA website at www.local.gov.uk

Why have the LGA’s Headquarters moved?

The LGA has temporarily relocated from Local Government House (LGH) in Smith Square to Layden House in Farringdon, effective from Monday 31 October 2016. This is to allow extensive refurbishment work to be carried out to LGH.

The refurbishment works will see the ground floor conference centre and all meeting rooms fully refurbished. Floors 1, 2 and 3 will be upgraded and released for commercial letting to enable the LGA to maximise the income from this building as part of its drive for financial sustainability. A new and larger Open Council will be located on the seventh floor. The refurbishment is expected to last for nine months and we expect to be back in LGH by September 2017.

We appreciate your understanding and flexibility during this time.

Culture, Tourism & Sport Board
12 December 2016

There will be a meeting of the Culture, Tourism & Sport Board at **1.00 pm on Monday, 12 December 2016** 5th Floor Conference Suite, 5th Floor (South side), Layden House, 76-86 Turnmill Street, London, EC1M 5LG.

Tea, coffee and a sandwich lunch will be available at 12:45pm.

Attendance Sheet:

Please ensure that you sign the attendance register, which will be available in the meeting room. It is the only record of your presence at the meeting.

Political Group meetings:

The group meetings will take place in advance of the meeting. Please contact your political group as outlined below for further details.

Apologies:

Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting.

Conservative:	Group Office: 020 7664 3223	email: lgaconservatives@local.gov.uk
Labour:	Group Office: 020 7664 3334	email: Labour.GroupLGA@local.gov.uk
Independent:	Group Office: 020 7664 3224	email: independent.grouplga@local.gov.uk
Liberal Democrat:	Group Office: 020 7664 3235	email: libdem@local.gov.uk

Location:

A map showing the location of Layden House is printed on the back cover.

LGA Contact:

Eleanor Reader-Moore
0207 664 3383/ eleanor.reader-moore@local.gov.uk

Carers' Allowance

As part of the LGA Members' Allowances Scheme a Carer's Allowance of up to £7.20 per hour is available to cover the cost of dependants (i.e. children, elderly people or people with disabilities) incurred as a result of attending this meeting.

Social Media

The LGA is committed to using social media in a co-ordinated and sensible way, as part of a strategic approach to communications, to help enhance the reputation of local government, improvement engagement with different elements of the community and drive efficiency. Please feel free to use social media during this meeting. **However, you are requested not to use social media during any confidential items.**

The twitter hashtag for this meeting is #lgacts

Culture, Tourism & Sport Board – Membership 2016/2017

Councillor	Authority
Conservative (7)	
Paul Bettison (Deputy Chairman)	Bracknell Forest Borough Council
Geraldine Carter	Calderdale Metropolitan Borough Council
Tom Fitzpatrick	North Norfolk District Council
Peter Golds	Tower Hamlets Council
Barry Lewis	Derbyshire County Council
Colin Organ	Gloucester City Council
Greg Smith	Hammersmith and Fulham London Borough Council
Substitutes	
Marius Gilmore	Windsor & Maidenhead Royal Borough
Tom Killen	Mendip District Council
Richard Morris	Wychavon District Council
Labour (7)	
Simon Henig (Vice-Chair)	Durham County Council
Terry O'Neill	Warrington Council
Sonja Crisp	City of York Council
Faye Abbott	Coventry City Council
Muhammed Butt	Brent Council
Alice Perry	Islington Council
Richard Henry	Stevenage Borough Council
Substitutes	
Peter Lamb	Crawley Borough Council
David Christie	Newham London Borough Council
Rosie Denham	Exeter City Council
Independent (2)	
Ian Stephens (Chair)	Isle of Wight Council
Geoff Knight	Lancaster City Council
Substitutes	
Robert Dutton	Wrexham County Borough Council
Robert Bucke	Tendring District Council
Liberal Democrat (2)	
Mike Bell (Deputy Chair)	North Somerset Council
Stewart Golton	Leeds City Council
Substitutes	
Flick Rea	Camden Council

Culture, Tourism and Sport Board - Attendance 2016-2017

Councillors	7/9/16	27/10/16	
Conservative Group			
Paul Bettison OBE	Yes	Yes	
Geraldine Carter	No	Yes	
Tom Fitzpatrick	Yes	Yes	
Peter Golds CBE	Yes	Yes	
Barry Lewis	Yes	Yes	
Colin Organ	Yes	Yes	
Greg Smith	Yes	Yes	
Labour Group			
Simon Henig CBE	Yes	Yes	
Terry O'Neill	Yes	Yes	
Sonja Crisp	Yes	Yes	
Faye Abbott	Yes	Yes	
Muhammed Butt	Yes	Yes	
Alice Perry	Yes	Yes	
Richard Henry	Yes	Yes	
Independent			
Ian Stephens	Yes	Yes	
Geoff Knight	Yes	Yes	
Lib Dem Group			
Mike Bell	No	Yes	
Stewart Golton	Yes	Yes	
Substitutes/Observer			
Maurice Gilmore	Yes		
Flick Rea MBE	Yes		
Richard Mons	Yes		
Mark Allman	Yes		
Polly Hamilton		Yes	
Rosie Denham		Yes	

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Item	Page
1. Welcome, Apologies and Declarations of Interest	N/A
2. Visit Britain/ Visit England (Viscountess Cobham CBE and Patricia Yates)	1 - 8
3. Tourism Alliance (Kurt Janson)	9 - 12
CONFIDENTIAL ITEM:	Page
4. Brexit and the Implications for the Arts, Culture and Tourism	13 - 18
FOR INFORMATION AND NOTING:	Page
5. Outside Bodies and Recent Activity	19 - 28
6. Notes of the Last Meeting	29 - 34
7. Sport England Strategy Update	35 - 46
8. CTS Conference Update	47 - 51
9. AOB	N/A

Date of Next Meeting: Thursday, 23 February 2017, 4.00 pm, The Bristol Hotel, Prince St, Bristol BS1 4QF